

OPEN AIR CAMPAIGNERS, U.S., Inc

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National Board Of Directors

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National Board of Directors

I. Purpose

The purpose of the Board of Directors is to corporately oversee the management and disposition of the entire OAC ministry including administration, evangelism, training and other related affairs of this corporation. The Board of Directors are the final and absolute ruling body of the mission.

II. Objectives

The means by which the Board of Directors shall fulfill the purpose and exercise the management and disposition of the affairs of the mission is set forth in the following objectives:

A. Govern the Service of all Missionaries

The service of all missionaries is under the jurisdiction of the Board of Directors who formulate major policy. This jurisdiction is carried out through the General Director/Management Team and other Directors as may be deemed necessary.

B. Control all Finances

The Board of Directors have the ultimate control and supervision of all moneys, estates, bequests and annuities given for use and maintenance of the mission. The Board of Directors approve each annual budget which is prepared and presented to them for approval.

C. Supervise all Field Ministries

The Board gives direction and counsel to the General Director/Management Team, and specifically to the Field Director, under whose supervision all field ministries are conducted.

D. Appoint and Dismiss Top-Level Leadership

The appointing and dismissal of all top-level leadership includes the General Director / Management Team and Branch Directors.

III. Accountability

A. To The Lord

The OAC National Board of Directors are, first and foremost, accountable to the Lord Jesus Christ. Service on the Board is a matter not to be entered into lightly.

B. To Government Officials

Open Air Campaigners is incorporated as a not-for-profit organization and operates under the Internal Revenue Code of the United States government (Classification 501/C/3). The Board of Directors is responsible for the proper conducting of the organization under state and federal laws as may be applicable.

C. To Open Air Campaigners Staff

The Board of Directors is accountable to all staff of the mission family. They are to see that the policy manual is upheld and carried out as prescribed in the Bylaws and Articles of Incorporation.

D. To Supporting Constituency

The Board of Directors serves as the stewards of the Lord's servants and money. As such, the Board is responsible to the many churches and individuals who "give, pray and go" to see that all OAC personnel are dealt with according to Christian principles and that wise and careful use is made of all funds received.

E. To Open Air Campaigners, International

The Board of Directors is accountable to OACI to see that the international policies and procedures as outlined in the international policy handbook are upheld and maintained by US staff.

IV. Qualifications

- A. Personally accepted Jesus Christ as Lord and Savior.
- B. Be a spiritually mature person, evidencing consistent fruits of the Holy Spirit resulting in a life truly surrendered to God and controlled by the Holy Spirit.
- C. Possess a genuine burden for the lost and a burning desire to see the Gospel clearly proclaimed, particularly through effective open-air evangelism.

- D. Demonstrate experience and zeal in Christian service and be assured of a call into missionary service.
- E. Be a member, in good standing, of a Bible-believing church.
- F. Display soundness of faith and doctrine and have accurate knowledge of the fundamental truths of the Scriptures.
- G. Manifest a love for God as demonstrated by communion with God and the study of His Word.
- H. Able to work harmoniously with others.
- I. Display a cheerful willingness of prompt obedience to those God has placed in authority over them.
- J. Willing to abide by the Articles of Incorporation, Bylaws and Policy Manual of Open Air Campaigners.
- K. One who exhibits expertise in one or more of the following areas:
 - 1. Administration
 - 2. Personnel Management
 - 3. Finance
 - 4. Legal
 - 5. Education
 - 6. Medical
 - 7. Pastorate
 - 8. Missionary Service

V. Function

A. How elected

Members of the National Board of Directors shall be elected to the Board by a two-thirds majority vote of all full-time staff and Board members. For the exact procedure by which new Board members are elected, refer to the "Nominating Committee" section of this document.

B. Term of Service

Members of the National Board of Directors shall be eligible to serve for two consecutive terms of three years each. A Board member having served for six consecutive years (two terms of three years) shall be eligible for reelection after an absence from the Board of Directors for a period of one year. Individuals elected to fulfill an unexpired term shall be eligible for reelection to one three-year term in addition to the years of the unexpired term and shall be eligible for reelection after an absence of one year.

C. Board Vacancies

Vacancies on the Board between annual meetings may be temporarily filled by an individual of the Board of Directors choosing. Such an individual may serve the duration of the unexpired term at which time they must either be voted to continue on the Board by a two-thirds majority vote of all full staff and National Board members or curtail their Board involvement.

D. Board Appointment and Dismissal

Board members may be elected to or removed from membership at any time by two-thirds vote of full-time staff and full membership of the Board of Directors.

E. Composition of the Board

The National Board of Directors should be composed of not less than seven but not more than fourteen members, the majority of whom are to be non-OAC staff personnel.

VI. Authority

The full and final authority of the Board of Directors over the entire operation of Open Air Campaigners, including all personnel, is established in the Articles of Incorporation and Bylaws (refer to these documents for elaboration on specific areas of authority). The Board shall ever attempt to exercise its authority in such a manner as to promote the good of both the organization as a whole and each of its members individually.

VII. Responsibilities

A. Formulate major policy;

B. Hire and dismiss top-level managers;

C. Evaluate the performance of top-level managers;

D. Control the financial management of the mission;

E. Oversee management of the fields;

F. Serve as a sounding board for the mission management;

G. Authorize mission-wide goals.

VIII. Duties

- A. Attend National Board of Directors meetings;
- B. Serve as requested on National Board of Directors committees;
- C. Keep up-to-date regarding the Branch ministry and personnel by reading prayer letters of all missionaries, Branches and national OAC publications;
- D. Travel to fields as requested by the General Director/Management Team;
- E. Receive and review reports from the General Director/Management Team;
- F. Give counsel to the General Director/Management Team regarding their respective responsibilities;
- G. Represent the mission at various meetings as requested by the General Director/Management Team.

IX. Officers

The Bylaws of the mission provide for the following Board officers: Chairman, Vice-Chairman, Secretary and Treasurer. Board officers are normally elected at the annual meeting of the Board of Directors for a term of one year.

X. Meetings

The Board of Directors meets at least twice a year. An attempt is made to hold one of these meetings in conjunction with the OAC staff conference (usually in February). A quorum consists of 50 percent of the total Board membership plus one. All meetings should be conducted in accordance with Robert's Rules of Order.

XI. Committees

In order for the Board of Directors to function efficiently and effectively, a number of committees may be established from time to time and will be delegated certain authority to oversee various responsibilities. All committees are appointed by, held accountable to and dissolved at the discretion of the Board of Directors.

A. Management Team

1. Purpose

The purpose of the Management Team is to carry on the routine business of the mission between national Board meetings.

2. Objectives

The purpose is fulfilled through the following objectives:

- a. Meet regularly as specified by the General Director/Management Team;
- b. Review reports of the Branch Directors through information provided by the Field Director;
- c. Take action and make such decisions that will enhance the harmonious and efficient functioning of all areas of the mission, both on the fields and at the national level;
- d. Make such recommendations to the Board of Directors as they may deem appropriate and necessary and in harmony with the policy manual.

3. Membership

The Management Team generally consists of the General Director, Field Director, Training & Recruitment Director, Central Services Director and others as the Board may deem necessary.

4. Meetings

The Management Team meets monthly or on call by the National Board of Directors or General Director.

5. Communication

Minutes of Management Team meetings are issued to all members of the Board of Directors. A summary of these meetings should also be composed and sent to all OAC/USA staff.

6. Authority

The Management Team has authority delegated to them from the National Board of Directors to carry out ministry duties as outlined in each Management Team member's job guidelines and to make decisions in the absence of written policy.

B. Finance Committee

1. Purpose

The purpose of the Finance Committee is to oversee the financial management of the mission.

2. Objectives

The purpose is fulfilled through the following objectives:

- a. Review and recommend, to the Board of Directors, any projects which will cost over \$2,500, other than regular missionary support or purchases of missionary vehicles (projects under \$2,500 and purchases of missionary vehicles are approved by the General Director/Management Team);
- b. Recommend missionary support increases and salary increases for all other mission personnel to the Board of Directors;
- c. Consult with the General Director/Management Team in the preparation of the annual budget for the entire operation of the mission;
- d. Recommend to the Board of Directors for approval, the manner in which gifts of money, real estate, etc., to the mission are to be used.

3. Membership

The Finance committee consists of such members as the Chairman of the Board deems necessary.

C. Personnel Committee

1. Purpose

The purpose of the Personnel Committee is to approve individuals desiring to enter missionary service and monitor their missionary career within the mission.

2. Objectives

The purpose is fulfilled through the following objectives:

- a. Screen all persons desiring missionary service with Open Air Campaigners;
- b. Officially appoint to staff those who successfully complete Orientation/Candidate School and meet all mission requirements;
- c. Appoint to fields of ministry those accepted for missionary service;

- d. Meet with missionaries as the Personnel Committee deems necessary or upon request from individual missionaries.

3. Membership

The Personnel Committee consists of such members as the Chairman of the Board deems necessary.

D. Stewardship Committee

1. Purpose

The purpose of the Stewardship Committee is to assist and counsel the National Board of Directors in the carrying out of a stewardship program for the mission.

2. Objectives

The purpose is fulfilled through the following objectives:

- a. Gather ideas regarding stewardship programs of which they become aware;
- b. Evaluate and counsel the National Board of Directors regarding stewardship methods to be used by the mission;
- c. Inform the National Board of Directors of individuals, churches, or organizations who have funds and/or property to give or to invest in the Lord's work.

3. Membership

The Stewardship Committee consists of such members as the Chairman of the Board deems necessary.

E. Nominating Committee

1. Function of the Nominating Committee

The function of the Nominating Committee is to co-ordinate the search for potential members to serve on the National Board of Directors as well as in other top leadership positions, including the position of General Director.

2. Responsibilities of the Nominating Committee

- a. The Nominating Committee will act as a "clearing house" of all candidates for national office who are brought to his attention by staff, national board, local committee or other interested parties.

It is the responsibility of the National Board of Directors, local committee members and OAC staff to search for and recommend individual candidates for various positions to the Nominating Committee. Staff, committees and Board members should pre-screen candidates and not submit names of individuals whose qualifications may be in doubt from the start.

- b. The Nominating Committee shall, itself, be active in the search for suitable candidates for OAC leadership.
- c. The Nominating Committee shall screen candidates brought to its attention and present the names of those meeting with its approval for consideration and vote of full Staff and the National Board of Directors.

3. Nominating Committee Procedures

- a. The Chairman of the Nominating Committee should contact candidates brought to his attention to see if they are willing to serve.
- b. The Chairman of the Nominating Committee should see that proper information-gathering forms (i.e. biographical sketch) as well as other OAC documents (Bylaws, Articles of Incorporation, Doctrinal Statement, etc.) are forwarded to the candidates.
- c. The Chairman of the Nominating Committee shall see that copies of completed forms, signed doctrinal statements and any other pertinent data are sent to other members of the Nominating Committee for their consideration.
- d. The Nominating Committee shall then screen all candidates using criteria as set forth in this document entitled "Qualifications."
- e. The Nominating Committee shall distribute the biographical sketch summary of each individual they consider eligible to fill the leadership position being considered. This information should be sent to all OAC full Staff and National Board of Directors for consideration.
- f. The full Staff and Board members are to arrange a time to meet with and ask questions of potential candidates for the leadership position(s) being considered. The annual staff conference would be an ideal setting in which this could take place.

- g. At this point in the process, an election would be held. A two-thirds majority vote of all full-time Staff and Board members is required by the OAC Bylaws in order to appoint new National Board members, a General Director or any other administrative Directors.

XII. Relationships and Communication

A. Within the Board of Directors

Relationships among the Board of Directors are to be of the highest caliber, both spiritually and professionally. Members of the Board must always keep in mind the good of the mission as a whole and never seek to promote individual pet projects, fields or favorite missionaries. The example of relationships among the Board of Directors sets the tone for relationships through out the entire mission family.

B. With The General Director/Management Team

1. It is extremely important that Board members clearly and honestly communicate with the General Director/Management Team regarding any and all matters relating to the mission. It is equally important that the General Director / Management Team keep the Board adequately informed on matters relating to the overall operation of the mission and to the specific direction and developments of ministry on the various fields. Confidence between the Board of Directors and the General Director/Management Team must be manifested on each one's part. Spiritual maturity and professionalism should be manifested in all communications. The Board of Directors has complete freedom to question the General Director/Management Team concerning any and all decisions made by them in the performance of their duties.
2. The Board of Directors is free to communicate with the Management Team regarding activities within their respective departments.

C. With Other OAC Leadership

The Board of Directors, at their discretion, may communicate directly with the Branch Directors or local Committee members. The Board of Directors shall inform the General Director/Management Team and the Field Director of the purpose for such communication. It is the desire of the Board of Directors that all Branch Directors and local Committee members of the mission have free access to the Board by request. Those desiring to personally meet with the full Board of Directors shall submit such request in writing to the General Director/Management Team at least one week prior to the date of the meeting.

D. With OAC Missionaries

It is the desire of the Board of Directors that wholesome relationships exist between the Board and the missionaries. Each year, a member of the Board of Directors should visit a field of ministry, at which time missionaries of the field would be free to communicate with him. Each individual member of the Board does not possess decision-making authority on his own, but is to communicate with the appropriate Branch Director and the Board of Directors as necessary.

The Board of Directors invites any OAC missionary to meet with them at the annual or semiannual meeting. Requests for such meetings are to be submitted to the General Director/Management Team through the Field Director, the Branch Director or the local Branch Chairman.

E. With National Level Staff

The Board of Directors shall communicate, as necessary, with national level staff. Such communication shall be submitted through the appropriate channels.

F. With the Christian Constituency

Communication of the Board of Directors with the supporting Christian constituency of the mission shall be as they deem necessary and appropriate. Such normal communication is to be submitted through the General Director/Management Team.