

GENERAL **DIRECTOR**

OPEN AIR CAMPAIGNERS, U.S., INC.

(Revised April, 2009)

GENERAL DIRECTOR

Purpose

The purpose of the General Director is to serve as the chief administrative officer of the mission.

Objectives

The purpose is fulfilled through the following objectives:

Keep the Board of Directors informed of the overall operation of the mission;

Give direction and counsel to the Management Team of the mission and assist them in the fulfilling of their responsibilities;

Visit each field of ministry periodically;

Develop programs and plans for the future of the mission and its respective ministries with the assistance of the Management Team;

Keep the Management Team informed of the overall operation of the Central Services Department.

See that the mission remains financially solvent

Accountability

The General Director is accountable to the Board of Directors.

Qualifications

Personally accepted Jesus Christ as Lord and Savior;

Be a spiritually mature person, evidencing consistent fruits of the Holy Spirit resulting in a life truly surrendered to God and controlled by the Holy Spirit;

Possess a genuine burden for the lost and a burning desire to see the Gospel clearly proclaimed, particularly through effective open-air evangelism;

Demonstrate experience and zeal in Christian service and be assured of a call into missionary service;

Exhibit a restful trust in God for the supply of all spiritual, emotional, physical and financial needs;

Have a background of experience and training which has equipped them for specific ministry with OAC as deemed necessary by the mission;

Be a member, in good standing, of a Bible-believing church;

Have documented proof of ordination, commissioning, licensing or other form of official acknowledgment from their local church indicating approval of this individual to missionary service;

Display soundness of faith and doctrine and have accurate knowledge of the fundamental truths of the Scriptures;

Be able to communicate clearly;

Manifest a love for God as demonstrated by communion with God and the study of His Word;

Able to work harmoniously with others;

Display a cheerful willingness of prompt obedience to those God has placed in authority over them;

Manifest a team spirit and willingness to serve both as a team leader as well as team member;

Willing to abide by the Articles of Incorporation, Bylaws and Policy Manual of Open Air Campaigners.

Function

How elected

The Board of Directors ultimately elects the General Director. Names are placed in nomination by Staff, Committee and Board Members to the Nominating Chairman who is appointed by the National Board of Directors. After prayerful consideration of all names submitted, the Nominating Committee recommends one individual to the Board of Directors for election as General Director. Unanimous vote is required for election.

Length of appointment

The length of appointment is for an indefinite period of time unless otherwise stipulated at the time of appointment. Should separation be desired by either the mission or the General Director, a minimum of three months' notice shall be given unless there is just cause for an earlier separation.

Position

The General Director is the chief administrative officer of the mission and as such is authorized to conduct the affairs of the mission and direct its personnel and ministries in accordance with the Policy Manual.

Conduct

The General Director shall at all times conduct himself in a manner bespeaking a servant of the Lord and Christian gentleman, keeping in mind that his conduct reflects upon the Lord, the mission, and himself.

Authority

The General Director has authority to function as the chief administrative officer of the mission in accordance with the Policy Manual.

Responsibilities

Give direction to the mission and develop plans and programs in consultation with the Management Team;

See that the mission policies and practices are followed by the Management Team;

Submit an annual and semiannual report to the Board of Directors;

Serve as the mission's official representative and spokesman;

Assist the Management Team in such a way as to help them attain the highest personal development possible;

Evaluate the performance of the Management Team as a whole as well as individually at least once each year;

Make decisions and act in the absence of established policy;

Hire and dismiss the Executive Secretary;

Lead the National Board of Directors in mission-wide goal setting;

Assist the Management Team in carrying out mission goals.

Duties

Meet with the Board of Directors and all committees as scheduled;

Meet with the Management Team as scheduled;

Visit each field of ministry at least every three years;

Carry on official correspondence as required by the position;

Represent the mission in churches and educational institutions as time and schedule permit;

Keep the Policy Manual and job guidelines up-to-date;

Write articles and literature for both internal and public distribution;

Officially represent the mission in government and legal matters.

Relationships and Communication

Open communication and healthy ministry relationships are essential ingredients to a God-honoring operation. The following are some primary and secondary relationships we need to maintain carefully:

Primary

Board of Directors

Management Team

Branch Director

Local branch staff

Local branch volunteers

Branch committee members

Local church leaders

Prayer and financial supporters

Secondary

General Christian public

Other mission agencies and mission personnel

Christian colleges and schools

Standard of Performance

At least once each year, the General Director will receive an evaluation by the Chairman of OAC's National Board of Directors. The standards of faithfulness, excellence, punctuality, maturity of attitudes, and effectiveness in communication will be considered.